**Training Project**

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**Part I: Presentation (30% of final grade)**

In teams of 3-4, you will research, develop, and deliver a 35-minute training presentation in which you teach the class about a social justice related communication topic/issue. The goal of the Training Project Presentation is to practice the skills and solidify the concepts you have learned throughout this course.

**Content Requirements:**

* Introduce the topic, including any important definitions and ideas.
* Lead the class in an engaging, creative, and informative activity to help learn the key skills and concepts related to your team’s topic.
* Each presenter should participate equally, and the project should demonstrate team cohesion.
* Use multiple modes of communication, including a Powerpoint presentation with text and images on each slide, and at least one other visual aid or handout.
* Incorporate information from at least 4 scholarly sources.
* Demonstrate cohesion as a team by participating fully, supporting one another through the presentation.

**Form Requirements:**

* PowerPoint slides, first slide should have your project title, name, the course, your professor’s name, and the submission date
* 35 minutes in length
* Appropriate spelling, grammar, and syntax for a professional presentation
* Cite all sources in a consistent format (APA, MLA. Chicago preferred)

**Topic Parameters:**

Your team may choose one of the following topics:

* Cultural Literacy in the Workplace (Mat, Olivia, Andrew)
* Corporate Social Responsibility (Nico, Caelin, Andrew)
* Advocating for Others in the Workplace (Caroline, Leanne, Lily, Nick)
* Self-Advocacy in the Workplace (Jasmine, Julie, Grace)
* Conflict Management in a Diverse Workplace (James, Brian, Alex)

**Submission:**

* Please submit your PowerPoint to Canvas no later than class time on November 30.
* Presentations will take place live in class on November 30, December 2, 7, and 9. Teams will be assigned time slots.

**Grading:**

* The Training Project Presentation will be graded holistically using a rubric. Each team will earn a grade as a collective.

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**Part II: Individual Documentation (10% of final grade)**

You will keep a journal of your team’s progress on the Training Project, then draw on your journal entries, course concepts, and your team’s performance in the presentation to write a 750-1000 word essay. The goal of the Training Project Individual Documentation is to practice documentation and writing skills, provide a way of holding yourself accountable for your team work, and applying the concept you have learned in the course to the team project.

**Content Requirements:**

* Agenda and minutes for each meeting your team holds, including details about who did what during the meeting (this may be shared among the team members)
* At least one journal entry per week (total of at least 4 weeks) in which you reflect on the progress your team is making. Note any movement on building the presentation, any conflict experienced, the roles each team member is taking on, etc. Write at least a paragraph or two per entry. (This should be individual work and not shared with team members)
* 750 word minimum reflection essay in which you draw on your journal entries, course concepts, and your team’s presentation to evaluate your team’s work on the project and discuss what you have learned in the course through this project and others. Think of this as a performance review for yourself and your team. (This should be individual work and not shared with team members)

**Form Requirements:**

* All materials should be in ONE word document
* Include your name in the header throughout the document
* Cite all sources in a consistent format (APA, MLA. Chicago preferred)

**Submission:**

* Please submit your Individual Documentation no later than Thursday, December 16 at 10:30 AM.

**Grading:**

* The Individual Documentation will be graded holistically using a rubric. You will earn your grade for this part of the project independently of your team members.